

COURSE CONTENT

Module 1

Incident Investigation Glossary of Terms

- *Introduction to incident investigation*
- *Abbreviations*
- *Definitions*

Module 2

Historical Overview of Loss Prevention

- *Fundamental principles of risk management*
 - *Risk Control*
 - *Risk Finance / Cost benefit.*
- *HIRA and Incident Investigation Integration*

Module 3

Legislative Requirements

- *Occupational Health and Safety Act 85/1993*
 - *Specific Investigation Requirements*
 - *General Administrative Regulation*
 - *Reasonable Practicable*
 - *Provide and Maintain*
 - *Due Diligence*

Module 4

Physical Investigation Techniques

- *Isolate the incident scene and control the severity of the loss;*
- *Recording / Collecting evidence;*
 - *Primary*

- *Secondary*
- *Tertiary*
- *Photograph and Videotape the scene;*
- *Identify witnesses;*
 - *Primary*
 - *Secondary*
 - *Tertiary*
- *Interview witnesses;*
- *Assist in Underlying / Root Cause Analysis*

Module 5

ROOT Cause Identification Techniques

- *Causation*
 - *Causation model*
- *Systematic Cause Analysis*
 - *ROOT Cause Analysis*
 - *Fault Tree Analysis*

Module 6

Investigation Responsibilities

- *Involvement*

Module 7

Investigation Report Writing

- *Report Layout*
- *Quality*
- *Reporting / Communication*

As a reference GSRC Management have assisted, audited or developed Health and Safety Management Systems at a number of leading South African companies.

Adding to your company image in a globally competitive environment

CONCLUSION

Due to the high profile of the course and vast volume of work to be covered it is essential that the duration of the course be managed carefully in order to ensure that the goals of the learning event will be met. The facilitator in cooperation with the students will arrange a suitable timetable to accommodate all aspects of the course.

Course Management

Date:	As arranged with client
Duration:	2 Days
Cost:	POA (Price on Application) Discount given on quantity learners
Venue:	To be confirmed
Learner Logistics:	Each learner will receive a learner manual.

Contact Details

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SHERQ SERVICE PROVIDERS SHOULD START TO DEVELOP ACCOUNTABLE PARTNERSHIPS WITH THEIR CLIENTS INSTEAD OF FINANCIAL RELATIONSHIPS